Fiddler / Alden Truckee House Info

When you arrive, get the key from the lockbox to the right of the garage door. Guest lock box code is 8907. Enter through the person door in the garage. In summer you can use the main front door, but in winter it should remain shut (it's usually blocked by snow anyway).

Water

In winter (October - May) the water should be off when you arrive. To turn water ON: there is a t-bar under the kitchen sink. Turn 90° counter-clockwise and you should hear the water running. Turn off the faucets throughout the house.

October-May, shut off the water when you leave (instructions below).

Thermostat

- If you give us an approximate departure time from the Bay Area we will turn on the heat remotely before you get there.
- Set the temperatures you want manually. DO NOT use the thermostat's schedule option.
- Set back to 50 degrees when you leave. Leave the thermostat in "heat" mode.

Computer / Technology

- House phone: 530-587-7279
- Wi-fi: "jmtruckee" or "jmtruckee 5G", password "lausanne" for both. (the 5G network is faster, but doesn't penetrated walls as well, so the non-5G may be better in the bedrooms.)

• Printer: There's a printer / scanner / copier / fax at the house. It's accessible either by usb or wireless (airprint, etc.) and will work from phones and tablets. There's a CD with drivers, in case your computer doesn't have them. Because the house gets cold and the printer isn't used often, the ink often gets dry. If your print is very light or even blank, run one or more cleaning cycles from the printer's menu.

If the WiFi is not available, or you can't access the internet, try power cycling the cable modem and wireless router (upstairs on the left side of the desk), by pulling the power cord, waiting about 10 seconds or more, and re-attaching power. **DON'T do a factory reset!**

Wood stove -

- There are fire starters on the shelves next to the wood stove. You can also use news print to start a fire (ONLY ordinary newspaper, NO magazines or colored paper).
- Open the air vent below the stove door to start, and until the fire gets going well.
- The flue needs to be heated well before the smoke will draw up the chimney.
- Once the fire is going, you can shut down the air vent to make the fire last longer and more efficiently.
- Dispose of ashes in the metal container next to the wood stove.
- Ashes must be <u>totally</u> cool before disposing outdoors. Bury in the snow away from the house.

Hot Tub instructions -

There's a hot tub behind the house, accessed through the garage back door. Instructions are posted on that door. Follow them! In particular pay attention to the chlorine procedure, and always latch the cover shut (there are 2 latches) and lock the straps after every use. The key for the

hot tub is on the shelf in the garage near the back door. Absolutely **no glass** in or around the hot tub.

Snow Plowing -

There is a plow service (phone # below) that will clear the driveway after a snowfall. Leave a light on in the house (indicating the house is occupied) if you need the snow plow to come early.

Electric Car Charging -

There is a 220V outlet in the garage, type NEMA 14-50 (like a dryer outlet). You are welcome to use it, if you have a cord and the proper adapter. Even though this is a 50A receptacle, limit your charging current to 15 A, or you may blow the breaker! (Breakers are in the broom closet, near the kitchen.)



BEFORE YOU LEAVE -

Please follow this checklist:

- Wash and dry the sheets and towels you use. You can leave the dryer running when you go, but <u>don't</u> leave the washer running, and <u>don't</u> leave anything in it!
- Remake any bed you sleep in there are clean sheets in the closet of each bedroom, or put the linens that you used and washed back on. The beds in the lefthand bedrooms (upstairs and down) are queens, the downstairs righthand bed is a full. Each bedroom has its own linen color/pattern. There's a "map" of these above the dryer.

- TAKE <u>all</u> the food you brought. Leave <u>no</u> leftovers, etc.
- Wipe down the counters and wash dishes.
- DO NOT leave dishes in the dish washer.
- Take trash and recycling out to the enclosure at end of driveway.
- If you have used the hot tub make sure you have put in chemicals and latched and locked the cover per instructions.
- Close and lock all windows and doors.
- Set thermostat to 50 degrees, leave in "heat" mode
- Turn off any appliances you've used
 - Coffee machine rocker switch on lower left side
 - Turn off humidifiers (upstairs and down)
 - Turn off printer
- In winter (October May) there are some additional items. Do them in this order. These items are especially critical expensive damage can result if they are not done.
 - 1. Turn water off, by turning the t-bar under the kitchen sink 90° clockwise. Turn it until it stops, a bit past "vertical".
 - 2. Turn all the faucets in the house slightly on (sinks and tubs, upstairs and down). They will run for a few seconds, then slow to a trickle or stop. If they continue to run, you didn't do #1 correctly.
 - 3. Flush each toilet, and <u>then</u> pour about 1 cup of antifreeze (located in the laundry room near the door to the garage) into the bowl and tank. Please let us know if you use the last of the antifreeze.

Contact us with any questions or concerns.

Jerry - 510-387-7324

Melissa - 510-409-8907

<u>In an emergency</u> only, and if you can't reach us, you can call our local maintenance people:

For maintenance issues, Second Home Care, 530-582-0220.

For snow plow issues, Elements Mountain Co., 530-582-0300. If they need to come out an additional time, Elements may charge you a fee.